	APOLLO HOSPITALS, SECUNDERABAD		AAC- 06e
			Issue: C
	Laboratory- Turn Around Time		Date: 06-01-2017
			Page 1 of 9
PREPARED BY: HOD-Laboratory		APPROVED BY: Chief Executive Officer	

1.0 Scope: Hospital wide

2.0 Distribution list: Laboratory

3.0 Policy: The hospital has a policy that defines the time frame for reporting of results.

4.0 Procedure:

Out Patient

Samples collected before 12 noon will be reported by 05:30 pm same day.

Samples collected after 12 noon shall be reported by next day, 2:00pm.

In Patient

For all Stat samples, verbal report will be informed within 60 min. (tests which can be requested on a stat basis are enumerated in ann. 03)

Routine ICU tests - verbal report will be informed within 90 min.


Routine ward tests - verbal report will be informed within 150 min.

The verbal reports are intimated to concerned nursing staff or nurse in charge only.

Reports are not verbally or graphically given to unauthorised persons.

Certain tests shall not be reported on the same day due to logistic reasons and test schedule days.

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	APOLLO HOSPITALS, SECUNDERABAD	AAC- 06e
		Issue: C
	Laboratory- Turn Around Time	Date: 06-01-2017
		Page 2 of 9
PREPARED BY: HOD-Laboratory		APPROVED BY: Chief Executive Officer

Samples from the Emergency, ICU's and OT shall be reported immediately, once result is available.

Report print outs will be ready according to the following schedule:

Samples received in the lab before or by 12.00 noon, by same day 5.30pm

Samples received in the lab after 12.00 noon, by 2.00 pm next day

Refer: Annexures-3, 4 and 5

Turnaround Time for STAT Samples


Conditions: (1) Applicable only for Critically ill patients & those requiring emergency surgical procedures.

(2) Prior intimation (before samples are send) to lab is mandatory

Clinical Chemistry

Profile	Verbal Report Time
Electrolytes:	After receiving sample in the lab 15 min
Sodium	
Potassium	
Chloride	
Bicarbonate	
Blood Gases	STAT
Body Fluids/CSF	After receiving sample in the lab 60 min 50 min
Glucose	
Protein	
Chloride	

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	APOLLO HOSPITALS, SECUNDERABAD	AAC- 06e
		Issue: C
	Laboratory- Turn Around Time	Date: 06-01-2017
		Page 3 of 9
PREPARED BY: HOD-Laboratory		APPROVED BY: Chief Executive Officer


Haematology

Test/Profile	Verbal Report Time
Hb	After receiving sample in the lab 15 min
TLC	
Plt	
PCV	
MP-Card test	After receiving sample in the lab 30 min
PT/APTT	
D-Dimer	
BT/CT	
CSF Cell Count	After receiving sample in the lab 60 min
Urine-Routine&Microscopic exam	After receiving sample in the lab 30 min

Serology

Test/Profile	Verbal Report Time
Screening:	After receiving sample in the lab 30 min
HIV (Spot)	
HbsAg (Spot)	
HCV (Spot)	
Procalcitonin	After receiving sample in the lab 60 min

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QUALITY DEPARTMENT

	APOLLO HOSPITALS, SECUNDERABAD		AAC- 06e
			Issue: C
	Laboratory- Turn Around Time		Date: 06-01-2017
			Page 4 of 9
PREPARED BY: HOD-Laboratory		APPROVED BY: Chief Executive Officer	

Turnaround Time IP&OP

Biochemistry

ROUTINE ICU TESTS REPORTED WITHIN 90 MINS

(verbal)


ROUTINE WARD TESTS REPORTED WITHIN 150 MINS

(verbal)

Test/Profile	Individual Tests	Time of receiving sample	Issue of printed report
Diabetes Testing			
	GLUCOSE (FASTING)	If before 12:00 noon	05:30 pm on same day
	GLUCOSE (POST PRANDIAL)		
	GLUCOSE (RANDOM)		
	ORAL GLUCOSE TOLERANCE TEST		
	(ADA PROTOCOL)		
	GLUCOSE (FASTING)	If after 12:00 noon	By 02:00 pm Next day
	GLUCOSE (2 HOURS)		
	ORAL GLUCOSE TOLERANCE TEST		
	(STANDARD)		
	GLUCOSE (FASTING)		
	POST-GLUCOSE LOAD SAMPLES		
	ORAL GLUCOSE CHALLENGE TEST		
	(GESTATIONAL SCREEN)		
	GLUCOSE (1 HOUR) IN RANDOM STATE		
	ORAL GLUCOSE TOLERANCE TEST		
	(GESTATIONAL DIABETES)		
	GLUCOSE (FASTING)		
	GLUCOSE(1 HOUR)		
	GLUCOSE (2 HOURS)		
	GLUCOSE(3 HOURS)		
	GESTATIONAL DIABETES	If before 12:00 noon	05:30 pm on same day
	(NEW PROTOCOL)		
	GLUCOSE (FASTING)		


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QUALITY DEPARTMENT

	APOLLO HOSPITALS, SECUNDERABAD	AAC- 06e
		Issue: C
	Laboratory- Turn Around Time	Date: 06-01-2017
		Page 5 of 9
PREPARED BY: HOD-Laboratory		APPROVED BY: Chief Executive Officer

	GLUCOSE(1 HOUR)	If after 12:00 noon	By 02:00 pm Next day
	GLUCOSE (2 HOURS)		
Lipid Profile			
	CHOLESTEROL(TOTAL)		
	CHOLESTEROL(HDL)		
	TRIGLYCERIDES		
	CHOLESTEROL(LDL-CALCULATED)		
	CHOLESTEROL(TOTAL/HDL)RATIO		
Liver Function Test		If before 12:00 noon	05:30 pm on same day
	BILIRUBIN(TOTAL)		
	BILIRUBIN(CONJUGATED)		
	BILIRUBIN(UNCONJUGATED)		
	ALKALINE PHOSPHATASE(ALP)		
	ALANINE AMINOTRANSFERASE(ALT)		
	ASPARTATE AMINOTRANSFERASE(AST)		
	GAMMAGLUTAMYLTRANSPEPTIDASE(GGTP)		
	PROTEIN(TOTAL)		
	ALBUMIN		
	GLOBULINS-CALCULATED		
	A/G RATIO -CALCULATED		
Kidney Function Test		If after 12:00 noon	By 02:00 pm Next day
	BLOOD UREA/ NITROGEN		
	CREATININE		
	URIC ACID		
Electrolytes			
	SODIUM(NA+)		
	POTASSIUM(K+)		
	CHLORIDE(Cl-)		
	BICARBONATE(HCO3)		
Cardiac Enzymes			

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QUALITY DEPARTMENT


	APOLLO HOSPITALS, SECUNDERABAD		AAC- 06e
			Issue: C
	Laboratory- Turn Around Time		Date: 06-01-2017
			Page 6 of 9
PREPARED BY: HOD-Laboratory		APPROVED BY: Chief Executive Officer	

	ASPARTATE AMINOTRANSFERASE(AST)		
	CREATINE PHOSPHOKINASE (CK)		
	LACTATE DEHYDROGENASE(LDH)		
Others			
	CALCIUM		
	PHOSPHORUS		
	AMYLASE		
	BLOOD GASES	STAT	STAT
BODY FLUIDS	GLUCOSE,PROTEIN,LDH,AMYLASE,URIC ACID, ALBUMIN,	If before 12:00 noon If after 12:00 noon	05:30 pm on same day By 02:00 pm Next day

Haematology


Test/Profile	Individual Tests	Time of receiving sample	Issue of printed report
CBP WITH ESR			
	Hb	If before 12:00 noon	If normal then 05:30pm on the same day
	PCV/HCT		
	TOTAL WBC COUNT(TLC)		
	DIFFERENTIAL COUNT (DLC)		
	PERIPHERAL SMEAR (PS)		If abnormal then by 02:00pm On next day
	PLATELET COUNT (PLT)		
	ERYTHROCYTE SEDIMENTATION RATE (ESR)	If after 12:00 noon	By 02:00pm next day(normal) If abnormal then by 05:00pm
	MCV		
	MCH		
	MCHC		
COAGULATION PROFILE:			
	PT	If before 12:00 noon	Next day by 12:00 noon
	APTT		
	TT		
	FACTOR XIII SCREENING	If after 12:00 noon	By 02:00pm next day
	PLATELET COUNT/MORPHOLOGY		

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QUALITY DEPARTMENT

	APOLLO HOSPITALS, SECUNDERABAD		AAC- 06e
			Issue: C
	Laboratory- Turn Around Time		Date: 06-01-2017
			Page 7 of 9
PREPARED BY: HOD-Laboratory		APPROVED BY: Chief Executive Officer	

	BT & CT		
HEMOPARASITES			
	PERIPHERAL SMEAR (PS)	If before 12:00 noon	By 05:30pm on same day
	BLOOD PARASITES(MICROFILARIA)		
	BLOOD PARASITES (MALARIA)		
	PARASITE - F	If after 12:00 noon	By 02:00pm on next day
	PARASITE INDEX		
COMPLETE URINE EXAM			
	SPECIFIC GRAVITY	If before 12:00 noon	By 05:30pm on same day
	PH		
	SUGAR		
	PROTEIN	If after 12:00 noon	By 02:00pm on next day
	BILE SALTS/BILE PIGMENTS		
	BLOOD		
	UROBILINOGEN		
	KETONES		
	NITRITES		
	URINE SEDIMENT Microscopic Exam		
Misc	SICKLING TEST	If before 12:00 noon	By 05:30pm on same day
	RETICULOCYTE COUNT	If after 12:00 noon	By 02:00pm on next day
	NASAL SMEAR FOR EOSINOPHILS		
STOOL EXAMINATION			
	STOOL ROUTINE/OVA & CYST	If before 12:00 noon	By 05:30pm on same day
	OCCULT BLOOD		
		If after 12:00 noon	By 02:00pm on next day

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QUALITY DEPARTMENT

	APOLLO HOSPITALS, SECUNDERABAD		AAC- 06e
			Issue: C
	Laboratory- Turn Around Time		Date: 06-01-2017
			Page 8 of 9
PREPARED BY: HOD-Laboratory		APPROVED BY: Chief Executive Officer	

Serology & Microbiology

	Individual Tests	Time of receiving sample	Issue of printed report
Screening	PREGNANCY TEST	If before 12:00 noon	By 05:30pm on same day
	VDRL		
	HIV (SPOT)	If after 12:00 noon	By 02:00pm on next day
	HBSAG(SPOT)		
	HCV(SPOT)		
	CRP		
	ASO		
	RA FACTOR		
	PROCALCITONIN		

Blood Bank

	Individual Tests	Time of receiving sample	Issue of printed report
	Blood Group & Rh Typing	If before 12:00 noon	Report by 5:30 pm
		If after 12:00 noon	on the same day
			Report by 2:00 pm
			On next day

BODY FLUIDS	Individual Tests	Time of receiving sample	Issue of printed report
	SEMEN ANALYSIS	If before 12:00 noon	Report by 5:30 pm
	CSF		
	PLEURAL FLUID		
	ASCITIC FLUID	If after 12:00 noon	Report by 2:00 pm

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QUALITY DEPARTMENT

	APOLLO HOSPITALS, SECUNDERABAD		AAC- 06e
			Issue: C
	Laboratory- Turn Around Time		Date: 06-01-2017
			Page 9 of 9
PREPARED BY: HOD-Laboratory		APPROVED BY: Chief Executive Officer	

	GASTRIC FLUID		On next day
	SYNOVIAL FLUID		
	CAPD FLUID		
	BAL		

Note : Excluding Sundays and Holidays

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